# Your Step-by-Step Guide To Learn Dragon1

Download the most recent full Step-by-Step guide from the Dragon1 Workplace <u>https://www.dragon1.com/workplace/home</u> (Login required)

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## 1. Welcome

Welcome Business Professional !

In front of you, you find the Step-by-Step guide to learn and experience Dragon1.

**Dragon1 is the SaaS platform for Enterprise Architecture enabling Transformation and Innovation**. Ultimately, the Dragon1 platform is a key component in enterprise solutions helping you to achieve your goals.

Start by creating **Enterprise Views**, as support for your business cases, to unlock management information and data. Work and manage with these enterprise architecture products during the transformation programs and projects to make changes happen.

With only 30 minutes per day, you as a business professional will learn to make use of Dragon1 in a visual, effective and productive way. And with that, you gain essential enterprise architecture skills!

This Step-by-Step guide walks you through the structure, UI, important features and web applications of Dragon1. You will learn to use basic features and create, publish and maintain monthly EA progress reports, architecture atlases, visualization templates, digital models and blueprints, landscapes and roadmaps, and process feedback on them.

You will learn to make use of Excel Sheets, .csv files, .dragon1 files and visualization templates to generate architecture diagrams and architecture atlases to be very productive.

Every step in this guide is complemented with a help page on <u>www.dragon1.com/help</u>.

If you have any questions about this guide, please email <u>servicedesk@dragon1.com</u>.

You need to have an active paid user account for Dragon1 to have access to all the features in this Step-by-Step guide. To learn Dragon1, the necessary features are available via the 30-day trial account.

If your trial account has expired, you can contact us at <a href="mailto:sales@dragon1.com">sales@dragon1.com</a>.



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## 2. Dragon1 is a Key Component for Enterprise Solutions

Dragon1, as SaaS platform for Enterprise Architecture, is a key component for enterprise solutions like:

- Enterprise Architecture
- Strategy Development
- Business Model Innovation
- IT Cost Reduction
- Application Migration to the Cloud
- Legacy Replacement / IT Modernization
- IT Security
- Digital Transformation
- IT Service Management
- Business Process Redesign
- Improving Cyber Security



Enterprise Architecture (EA) is a key strategic practice in enabling and guiding business innovation and IT transformation of an organization.

If EA is practiced immaturely and documented poorly with bad tools, it will block business innovation and IT transformation of an organization.

On Dragon1 you can report the monthly progress in EA, Solution Architectures and Projects in a very visual way, using models atlases with dashboards.

This enables and guides innovation and transformation.

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## 3. An Enterprise Architecture Use Case

Dragon1 is a SaaS platform for Enterprise Architecture and an open method for Enterprise Architecture.

Modern organizations are constantly busy adapting and innovating, like the shift to digitalization or to improve cyber security. Visual Enterprise Architecture (EA) is an approach that helps to **manage risks** in doing these integral changes to business and IT.

With EA you document, model and visualize the AS-IS (or **current state**) and the TO-BE (or **future state**) of a company (or business unit). The projects that you execute in the company will implement solutions that have an impact on the company as they change things (f.i. **software applications**) where other things (f.i. **business processes**), depend on.

Practice has shown that when you make use of **architecture principles** and **IT standards** to design the future state of your company, you run into fewer risks migrating to a new state that is compliant with architecture principles and IT Standards. The challenge is to find the architecture principles and IT standards you need for your new **strategy** and **business model**.

The **process application landscape** example we use in the next slides show how a company introduces a couple of new **concepts** in order to implement a new strategy and to be able to execute a new business model. The current state of the company does not comply with current architecture principles and IT standards. The future state of the company must embrace and implement the architecture principles and IT standards, resulting in lower IT costs, higher uptime, less complexity and a more future-proof agile company.

Phasing out solutions that are not compliant with the principles and standards sometimes is very hard to do and has a high impact when everything depends on it. Knowing that you will always end up with a better situation is then key.

A process application landscape like this provides insights and overviews of relationships and interdependencies, impacts of change and supports decision making.

Note that, on Dragon1, you can run (animate) different scenarios with different futures states to find out the best migration path for your company.

The next slide shows a generated EA blueprint on Dragon1 as part of an architecture atlas. The EA blueprint is interactive and clickable. 5

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Projects and Deliverables

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## 4. Contents

This step-by-step guide covers the following topics:

- Module 1: Dragon1 Charts & Maps Generating a Process Application Landscape in 3 minutes, in 2 different ways
- 2. Module 3: Onboarding Account and User Settings and Create first Content
- 3. Module 4: Explore Visualization Templates
- 4. Module 5: Explore Business Process Models
- 5. Module 6: Explore Business Blueprints, Landscapes and Roadmaps

## Step-by-Step Guide to Learn Dragon1

## Module 1: Dragon1 Charts & Maps

Generating a Process Application Landscape in 3 minutes, in two different ways.

## 1. Dragon1 Charts & Maps

#### 1. What is Dragon1 Charts & Maps?

Dragon1 Charts & Maps are demos for converting data into diagrams, charts, maps, visualizations and atlases on the Dragon1 platform.

Data from excel sheets via an a .dragon1 file (in JSON format) or from the Dragon1 Repository is generated in the Viewer, using predefined templates.

Any Excel sheet or CSV file can be converted on dragon1.com/import into a .dragon1 file.

The templates are highly configurable and consist of the following elements:

- A layered or bar-based layout for a group of shapes / data
- In the layers or columns, groups of shapes are generated in patterns, like row, column, block or circle
- The shapes are clickable for drilling down and showing a mouseover popup dialog
- A legend of buttons to change color, opacity, size and position of shapes based on attribute values
- Symbol set / Modeling language identification (Like BPMN, UML, Dragon1, AWS, AZURE, IBM, ArchiMate and TOGAF)
- Default and configurable style of a visualization

#### 2. What is the Dragon1 Viewer?

The Dragon1 Viewer (<u>www.dragon1.com/viewer</u>) is an application with which you can upload any .dragon1 File for viewing.

The Viewer provides you with features to measure, analyze, improve, match, compare, validate, animate and drill-down and model, view, diagram and data. The viewer can be placed in Edit Mode so you can design, draw, drag shapes and add or edit data.

The Viewer supports you in viewing an atlas (a set of visualizations). Atlases can contain complete enterprise architectures transformation projects or enterprise solutions.

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## 2. Overview of Dragon1 Templates

The most used visualization templates are:



At Dragon1 (<u>www.dragon1.com/workplace/templates</u>) there are more visualization templates.

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## 3. Generating a Process Application Landscape in 3 minutes

You will now experience the ease of the Dragon1 features with the help of the steps below:

A) how to generate a process application landscape, using a visualization template in the Viewer, in Edit mode.B) how to generate a process application landscape, using a .xml/.xmlx, .csv or .dragon1 file.

- 1. Slide 12 Go to dragon1.com/viewer. (You can first click "Show Demos", if you want). Click on the [+] (New) button in the panel on the left. The Viewer will appear in Edit mode with an empty canvas.
- 2. Slide 13 Add an Atlas, Folder and Page.
- 3. Slide 14 Link a Process Application Landscape template to the Page.
- 4. Slide 15 Drag concept, process and application shapes on the canvas.
- 5. Slide 16 Draw relationships between the shapes.
- 6. Slide 17 Edit properties of the visualization, like a title and a logo.
- 7. Slide 18 Select shapes on the canvas and edit their properties. You can enter a Direct Link to another visualization by entering the visualization id.
- 8. Slide 19 Add Properties to enrich the visualization and popup dialog boxes with your data.
- 9. Slide 20 Analyze your visualization by clicking on the buttons on the visualization or using the filter dialog.
- 10. Slide 21 Export to data in a .dragon1 file to share it via email with others.

NOTE: The Process Application Landscape is only 1 out of 40+ visualization templates that are available on Dragon1.

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## 4. Generating a Process Application Landscape in 3 minutes

## (converting an excel file into a .dragon1 file)

To be even more productive as a consultant, architect or manager, Dragon1 supports you in generating architecture visualizations and atlases using visualization templates populated with data from Excel sheets, CSV files and .dragon1 files and watch them in the Viewer.

It works fast, easy and nice. The generated visualizations are interactive (click through) and of added value to the business. Next to the visualizations corresponding dashboards with KPIs widgets are generated.

## How does it work?

- 1. Go to <a href="http://www.dragon1.com/viewer">www.dragon1.com/viewer</a>
- 2. Click "Show Demos", select a demo visualization template.
- 3. Download a file export (.csv or .xlsx) of the example or template.
- 3. Open the file and edit it in Notepad, Excel or Open Office.
- 4. Login on Dragon1
- 5. Go to www.dragon1.com/import and convert the .CSV or Excel Sheet into a .dragon1 file.
- 6. Go to <u>www.dragon1.com/viewer</u> and upload the .dragon1 file for viewing.

The next slides guide you in every step and let you use various features of the Viewer.







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## What is a.dragon1 File?

A .dragon1 File is a JSON structured data file that can be read by the Dragon1 Viewer (<u>www.dragon1.com/viewer</u>) to generate interactive atlases with visualizations (graphs/maps/diagrams). The file can be shared just with anyone and anyone can view the file.



#### A .dragon1 File typically contains:

- Atlas, folder and page entities
- Visualization entities
- View entities
- Model entities
- Relationship entities
- Data Entities, like actor, process, application and service

Here you can read all about the structure of the .dragon1 File: <u>https://www.dragon1.com/help/what-is-dragon1-file</u> <u>https://www.dragon1.com/help/javascript-charts-maps-json</u>

## The Dragon1 Viewer (<u>www.dragon1.com/viewer</u>) interprets a .dragon1 File and generates interactive visualizations with it.

- The data is grouped together with relationships into a model.
- Models are optionally filtered via views.
- Views or models are graphically represented with visualizations.
- An atlas is a set of visualizations.
- The viewer application contains functions to measure, analyze and improve your current and future situation.



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### Editing and Viewing a .dragon1 File

You can edit any .dragon1 File.

#### A .dragon1 file contains JSON structured data.

- Go to <a href="https://www.dragon1.com/demo/process-application-landscape">https://www.dragon1.com/demo/process-application-landscape</a>
- Download the .dragon1 file, using the button below the diagram
- Open the file in Notepad.
- Change the "title" attribute into a title you like.
- Change the "team" attribute into your team name.
- Change the "logo" attribute into your logo URL.
- Save the file in a folder.
- Upload this edited file in the Viewer.

You have generated a Dragon1 diagram.

NOTE: you can edit the visualization template also.

All the labels can be renamed and the entityclasses that are shown can be changed. The orientation of the layers can be changed and the button in the layers can be changed.

Here you can read all about the structure of the .dragon1 File:

https://www.dragon1.com/help/javascript-charts-maps-json

"title": "Process Application Landscape", "team": "The Archi Team", "logo": "https://www.dragon1.com/images/dragon1-logo-example.png",



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## Step-by-Step Guide to Learn Dragon1

# Module 2: Introduction of Dragon1 as SaaS Platform for EA. Concept, Structure and UI

### Contents

#### **Learning Objectives**

- The Seven Benefits of Enterprise Architecture
- Dragon1 as SaaS platform for Enterprise Architecture
- Dragon1 is a Suite of Web Applications
- How is Dragon1 build up?
- The User Modes and Demo Data
- The types of users
- How does Dragon1 work?
- Overview of web applications
- Creating an Architecture Dossier for EAM
- Creating an Architecture Center (to publish documents/visualizations from a dossier)

- Workplace Dashboard
- Data Dashboard
- Workplace Framework
- Architecture Repository
- Visual Designer
- Viewer
- Search
- Dragon1 Channel and Dragon1 Pages

### Learning Objectives

In this module you will learn:

- About the benefits of working with EA
- That Dragon1 is a SaaS platform for EA
- About the concept behind Dragon1
- About the structure of Dragon1
- The essence of the UI of Dragon1
- Where the Dragon1 help system can be found

### 1. The Seven Benefits of Enterprise Architecture

Many organizations today work with Enterprise Architecture. Enterprise Architecture can be seen as the total concept of the enterprise or the conceptual blueprint of the enterprise. The enterprise architecture reflects the strategy and requirements for key stakeholders.

Enterprise architecture is becoming more important as more and more people in an organization need to understand the dependency of processes and services in the organization better towards information, data and technology.

The enterprise architecture of an organization is visualized with blueprints, landscapes, roadmaps and views of models. These documents/visualizations support decision-making and are used in projects to give direction.

Dragon1 is the SaaS platform for Enterprise Architecture to help with Technology Innovation. Dragon1 provides you with a standard for an architecture dossier, architecture center and with many templates for visualizations.

Dragon1 helps to realize the following 7 benefits of EA:

- 1. Providing Insights and Overview of Relations and Dependencies
- 2. Analyzing Impact of Change (What-if Scenarios)
- 3. Technology Standardization and Risk Mitigation in Processes, IT and Projects
- 4. IT Cost Reduction / Rationalization and Complexity Reduction
- 5. Business Process Improvement
- 6. Innovation Enablement
- 7. Strategy realization

Read about the EA benefits in general: <u>https://www.dragon1.com/resources/enterprise-architecture-benefits</u>

Read detailed cases about every EA benefit on <u>www.dragon1.com/use-cases</u>

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### 2. Dragon1, SaaS Platform for Enterprise Architecture

#### Dragon1 is a SaaS platform for Enterprise Architecture

On Dragon1 you:

- Create **Documents** and **Visualizations** in the Architecture Repository and Visual Designer to supporting decision-making and guide projects in innovation and change.
- Share Documents and visualizations with stakeholders in the **Viewer** where they can comment and use the documents and visualizations.
- Analyze and Complete your published visualizations and documents as **Enterprise Architecture Dossier**, compliant to the Dragon1 standards, so you have all the important documents created.
- Collaborate using an intranet in the Resource Center with the documents and visualizations you have created and published. Often this intranet is called the **Architecture Center**.
- Work with any type of **architecture**: Enterprise Architecture, Business Architecture, IT Architecture, Security Architecture, Data Architecture, Solution Architecture and more, using a framework.
- Generate any type of documents and visualizations for architecture like blueprints, landscapes, roadmaps and views of models for the current and future state of every aspect of the organization.

### 3. Dragon1 is a Suite of Web Applications

Use the Dragon1 applications to collaborate online and create interactive visualizations in the repository to make decision-making and project guidance much easier in the areas of strategy, architecture and transformation.



**Digital Workplace & Collaboration:** Manage Project tasks and work together.



**Visual Designer:** Draw static and generate dynamic models, views and visualizations (using templates).

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Architecture Repository: Manage data, models and relationships.



Viewer: Publish, share and comment created content.

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### 4. How is Dragon1 Build up?

The Dragon1 web applications run in a cloud, can be used in any browser and have shared access to a repository (your logical database). You need to login to Dragon1 with a valid account to access and to view the data or visualizations.



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#### **User Modes**

Dragon1 provides you with different user modes. A user mode is the configuration of the application and features to balance ease of use and flexibility. You can switch between user modes on the Workplace Dashboard page.

**1. Beginner Mode** – for people that are new to Dragon1 or junior architects. This mode is a lightweight mode to make working with the repository and modeling very easy.

**2.** Advanced Mode – for people that are accustomed to Dragon1 or medior architects. This mode introduces working with the repository and modeling.

**3. Expert Mode** – for people that know Dragon1 very well or experienced architects. This mode supports you in working with the repository and complex modeling.

**Demo Data** – Dragon1 provides demo data in all its applications as an example. You can switch the demo data on and off in the top menu bar.

### 6. Types of Users

#### **Types of Users**

Users on Dragon1 are grouped in an account, Usually, there is 1 account per organization. There are three basic types of users on Dragon1:

**1. Editor User** – These are the architects that created documents and visualizations, publish content, import and export data

**2. Contributor User** – There are business professionals that do not create or setup documents and visualizations but add or change data on the system.

**3. Viewer User** – These are business professionals that only login in order to access / view published content. They can leave comments behind.

Editor Users can change the access rights contributors and viewers have to the published content.

### 7. How Does Dragon1 Work ("The Concept")? (I)

Dragon1 supports Editor Users (architects) in creating and publishing an architecture dossier (using a standard), consisting of products like visualizations and documents for viewer users (managers, projects, chain partners, vendors, suppliers).

The documents and visualizations can be published in a user-created architecture center and viewed in the Viewer. Dragon1 supports Editor Users to collaborate with each other and contributors (managers, project workers) online.

1. DATA	2. MODEL	3. VIEW	4. VISUALIZATION	5. VIEWER / RESOURCE CENTER
Application	Application	Application	Application	Application
ARCHITECTORE REPOSITORY	& VISUAL DESIGNER	VISUAL DESIGNER	VISUAL DESIGNER	VIEWER & RESOURCE CENTER
1. Enter/Import Data In the Repository	2. Create Models of the Data (by creating relationships)	3. Create Views (filters) of models	4. Link views to visualization templates or self-made visualizations templates	5. Publish the visualizations and documents for viewing in the Viewer or an architecture center

#### **Common flows of steps to create and publish content:**

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### 7. How Does Dragon1 Work? (II)

#### ARCHITECTURE REPOSITORY

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#### 1. ENTER OR IMPORT DATA

#### VISUAL DESIGNER



3. CREATE A **VIEW** (as filter on top of a model).

#### VISUAL DESIGNER



2. CREATE A MODEL (by relating data)

#### VISUAL DESIGNER



4. CREATE A **VISUALIZATION** (linking a visualization template to view data.

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### 7. How Does Dragon1 Work? (III)

#### VIEWER



In the Viewer, a user has access to published visualizations and documents.

#### VIEWER



Clicking once more starts the interactive Viewer.

#### Step-by-Step Guide

VIEWER



Clicking on the visualization leads to seeing a detailed version that can be commented on.

#### **RESOURCE CENTER**



In the Resource Center, you can create an Intranet to provide context and structure for published visualizations. © Copyright 2021, Dragon1

### 8. Overview of web applications

Dragon1 provides you with a set of web applications. The most important ones are:

#### Workplace

- Dashboard
- Framework
- Feeds / Updates
- Manage Projects & Clients
- Contacts (Ext. Labeling)
- Messaging
- Sketching
- Planning teamwork

#### Architecture Repository

- Manage Cabinets, Dossiers
- Manage Folders, Content
- Enter data manually
- Import and export files
- Create & Manage 200+ standard entity-types
- Supporting ArchiMate, TOGAF, **BPMN, UML and Flowchart**

#### Visual Designer

- <u>Create (dynamic) Visualizations</u> and Models: Click Links, Popups, Layers and Frames
- Create (dynamic) Templates, Views & Viewpoints
- Create new building blocks
- Insert 200+ standard entitytypes

#### Search

- Find content
- Select and group content
- Sorting & printing content
- Tagging (better find)

#### **Resource Center**

- Create Architecture Center
- Create Intranet / Wiki pages
- Manage Knowledge Base

#### **Business Analyzer**

- Find content
- Select and group content
- Sorting & printing content
- Tagging (better find)

#### Viewer

- Viewing visual content
- View content details
- Comment content
- Check workflow & updates
- Share content

#### Community

- Channels & Watch pages (Published, Uploaded and Shared Pictures, Videos and Presentations)
- Profiles & Portfolios
- Blogs
- Forum Discussion Groups
- Community can be used internally /private and / or externally / public
- Note: Here you see an overview of the most important web applications and their core features. In this step-by-step guide, we will make use of all these web applications and many core features.

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### 9. The Workplace Dashboard

The Workplace Dashboard is your starting point to start working. Here you see your scheduled project tasks and the tasks of others. You see recent activities of data manipulation and you see the output you created.

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### 10. The Workplace Framework

In the Workplace, you will find a Framework. You can edit this framework to contain only the models and diagrams of interest to you. If you click on a model or diagram, you can choose to add data, create a model, create a view, create a visualization or publish a visualization. This framework is very useful for new users to Dragon1 and is central in the beginner mode.

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Step-by-Step Guide

### 11. The Architecture Repository

The Architecture Repository is the application with which to enter data. Import and maintain data and create or import relationships. The Architecture Repository is for advanced and expert users.



### 12. The Visual Designer

The Visual Designer is the application to use to generate dynamic / clickable visualizations based on models, using templates or view your data. Next, you can draw great-looking static images with it. The Visual Designer is for advanced and expert users.



Step-by-Step Guide

### 13. The Viewer (I)

The Viewer is the application to view the published content in an unstructured way.

Click on a content item and see this item clickable in detail. You as creator or owner of the content can setup access rules for the content. The Viewer is available in the beginner mode.



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### 14. The Interactive Viewer (II)

Here you see a detailed view of a visualization clicked on in the thumbnail view of the Viewer. Here you can leave comments and read the comments of others. The Viewer is available in beginner mode.



### 15. The Resource Center

The Resource Center is an application with which you can create an intranet (a set of html pages) that provides structure access to published visualizations and documents. Often an intranet called Architecture Center is created in the Resource Center. The Resource Center is available in the beginner mode.



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### 16. Search and AI Bot

The Search application gives optimal control of finding back any data in your repository. You can also use natural text to find your data.



Step-by-Step Guide

### 17. Community: Dragon1 Channels and Dragon1 Pages

Dragon1 provides you with the ability to publish content on watch pages and create a channel with your published content. In this way, you can build your own group of followers and become known as an expert in your discipline with your online ePortfolio.



### 18. Creating an Architecture Dossier

To create an architecture dossier (a set of documents & visualizations) use the Architecture Repository web

application. Here is help op creating a dossier structure:

https://www.dragon1.com/help/architecture-repository/cabinets-dossiers-folders

https://www.dragon1.com/help/architecture-repository/setup-dossier-structure

Dragon1 also provides you with an architecture dossier standard: https://www.dragon1.com/resources/enterprisearchitecture-dossier



repository for your data

- Single source of truth
- Higher data quality
- Creating relationships

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### 19. Creating an Architecture Center (I)

To create an Architecture Center (a clickable published set of architecture documents & visualizations from a dossier for viewers users) use the Resource Center. Here is a help page for creating an Architecture Center: <a href="https://www.dragon1.com/help/resource-center-setup">https://www.dragon1.com/help/resource-center-setup</a>



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### 20. Creating an Architecture Center or Digital Transformation Center (II)

Common Visualizations and Documents that should be part of an Architecture Dossier or an Architecture Atlas and should be published in an Architecture Center are:

- Strategy Map
- Business Model
- Customer Journey Map
- Concept Design Sketch
- Enterprise Blueprint
- Value Chain Map
- Capability Overview
- Capability Roadmap
- Process Application Landscape
- Process Landscape
- IT Landscape
- Application Landscape
- Data Landscape
- Technology Landscape
- Heatmap
- Project Landscape Map
- Artist Impression
- Glossary of Terms
- And more

All these visualizations and documents can and should be interlinked with models in the Dragon1 Repository.

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### 21. What if...

What if in the next days you could create an architecture center with an architecture atlas as first content for your company on Dragon1:

- that functions as an intranet with understandable architecture diagrams;
- that contains solution views for every project to guide these with principles and standards;
- that will help you to innovate every business process in order to survive the digital revolution with your company;
- that will help your company to innovate technology much better and be therefor more competitive and efficient.



What if... you could build the **digital\_twin** of your enterprise on Dragon1



## Step-by-Step Guide to Learn Dragon1

Module 3: Onboarding -Account and User Settings and Creating first Content

### Module 3: Onboarding

#### **Contents:**

• Learning Objectives

#### Setup your Company

- 2. Check your company settings
- 3. Upload a company logo

#### Setup your User

- 4. Check your user settings
- 5. Upload a user photo / avatar
- 6. Enter a name for your Dragon1 Page
- 7. Enter profile data for your Dragon1 Page
- 8. Reset your password

The result of this module is that you have basic knowledge of how the Dragon1 settings work, you can make yourself known to others and share content with others. You will have created your first atlas and visualization.

#### Setup your User Interface

- 9. Choose the user mode that fits you: Beginner, Advanced or Expert.
- 10. Choose a background image
- 11. Check your notifications

#### Setup your Dashboard

12. Choose the widgets for your dashboard

#### **Create your first Content**

- 13. View an atlas (check Show Demos & click first image)
- 14. Create an atlas & create an atlas page
- 15. Create and publish a visualization
- 16. Enter data: concepts, processes and applications
- 17. Create a model
- 18. Create model relationships
- 19. Create a stakeholder & create a project
- 20. Upload and Publish a visualization on your Dragon1 Page

#### **Next Steps**

21. Do the tests on the help

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### Learning Objectives:

- In this module, you will learn to start-up Dragon1 and configure the workplace for your needs and applications in a few steps.
- You will learn what the basic and most important web applications are and what the core features are of Dragon1.
- You will learn to configure Dragon1, so it is tailored to your user interface needs, profiling and reporting needs.
- You will create your first time ever atlas and visualization on Dragon1.
- You will learn how to become part of the user community on Dragon1 where you create and share models and diagrams and learn from the content of others.
- If you do this module first and correctly, it will save you time publishing and sharing your content later.
- Later, in practice, you will set up and configure more things. On the Dragon1 Help system, there is a lot of information on how to do that.
- The help system can be found on <a href="https://www.dragon1.com/help">www.dragon1.com/help</a>

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### Module 3: Onboarding

• Goto <u>https://www.dragon1.com/workplace/home</u> to be supported in the onboarding



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### Step 1, 2: Setup your Company Data or Check your Info

#### **Objectives:**

Set up your company in your account or check the configured data.

The better you set up this, the better you can collaborate. Later, when you create reports this data will be used in headers, footers and the layout.

#### Actions:

You need to have the admin role, in order to be able to do this.

Go to <u>https://www.dragon1.com/settings/company</u>. Check and enter your organization data and defaults. This information has been entered by the Dragon1 Service Desk.

On this page, you can upload a logo for your company and enter a brief description of your company.

You can enter the primary and secondary colors of your corporate branding and use it in your UI. Click on Save and refresh your screen with F5. View the UI settings via User mode through the cogwheel icon at the top right of your screen.

You can check whether you have a public profile. Your account Open or Locked determines whether your images will be visible on your Dragon1 user page. Click on Save.

Use the button Public Profile to see how your public profile looks.

#### Help Page:

<u>https://www.dragon1.com/help/administration-overview</u>
### Step 3, 4, 5 & 6 : Check & Setup your User & Dragon1 Page

#### **Objectives:**

Brand Dragon1 with your personal identity.

On Dragon1, a user has two profile pages: an internal one and optionally an external one called a Dragon1 Page.

#### Actions:

Go to <u>https://www.dragon1.com/settings/user</u>. Check your info. Upload a photo or select an avatar, enter your username and choose a Dragon1 page name. Click on Save.

Go to <u>https://www.dragon1.com/user</u><your-dragon1-page-name> to see your public external Dragon1 Page. Having a Dragon1 Page is optional. The advantage is that you can make yourself known to the Dragon1 community with a public page on the Dragon1 platform.

Go to <u>https://www.dragon1.com/collaboration/profile</u> to see your private internal user profile. Other logged-in users of your account only can see your internal profile page and get to know more about you.

#### Help Page:

- <u>https://www.dragon1.com/help/profile-settings</u>
- <u>https://www.dragon1.com/help/company-settings</u>
- <u>https://www.dragon1.com/help/dragon1-page-settings</u>

### Step 7: Reset your Password and Login

#### **Objectives:**

- Secure your account with a secret password
- Reset your password if you've forgotten your password

#### Actions:

Go to <u>www.dragon1.com/login</u>. Enter your current username (your email address) and enter a new password. Click on reset. Click on confirm in the email you've received. Now your password is reset, and you can log in with your new password.

#### Help Page:

<u>https://www.dragon1.com/help/reset-password</u>

### Step 8, 9, 10 & 11: Setup your User Interface and Dashboard

#### **Objectives:**

- Configure your workplace Home Page
- Choose your own background

#### Actions:

Go to <u>https://www.dragon1.com/workplace/dashboard</u> and click on a wheel lcons of a panel.

You are then forwarded to the Default settings page (<u>https://www.dragon1.com/settings/defaults</u>) where you can turn off/on this widget. (see the section at the right of the page).

Click on the Save button to save your settings.

Go back to the Workplace Dashboard via the menu on the left or <u>https://www.dragon1.com/workplace/dashboard</u> to see the change.

To change your background, go to <u>https://www.dragon1.com/settings/theme</u>. Select a background picture.

Click on "Save" and go back to the Workplace Dashboard to see the change.

#### Help Page:

<u>https://www.dragon1.com/help/administration-overview</u>

### Step 12 & 13: View and Create an Atlas with a Page

#### **Objectives:**

• Create an atlas and atlas page via the Data Dashboard (where later we will place a process application landscape in)

#### Actions:

Go to <u>https://www.dragon1.com/viewer</u>. **Check "Show Demos" first**. Here you see the published atlases & visualizations. To view an example atlas, click on the first image (EA Atlas) in the Viewer.

Go to <u>https://www.dragon1.com/collaboration/dashboard</u> (Data Dashboard) and click on the "Atlases" tile.

To create a new atlas, click on the Add button at the top of the screen. Now, you are on the atlas details page. Enter at least a name and set the publication status to "public". Optionally upload an image. Click on Save. (See next slides as a guide).

Next, go to the Data Dashboard again and click on the "Atlas Pages" tile to navigate to its Data List. Click on the Add button to create an atlas page. Give the atlas page a name, set the publication status to "public" and link the page to your atlas and click Save. You can view your atlas via the List View or the Atlases tile.

Go to the Viewer and you'll see your first created Atlas with the first page (to find your atlas you can uncheck Has Image in the Viewer).

#### Help Page:

- <u>https://www.dragon1.com/help/create-atlas</u>
- <u>https://www.dragon1.com/help/create-atlas-page</u>



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### Step 14: Create and Publish a Visualization

#### **Objectives:**

• Link a visualization (template) (f.i. Process Application Landscape) to an atlas page

#### Actions:

Go to the Data Dashboard <u>https://www.dragon1.com/collaboration/dashboard</u>. Click on the "Visualizations" tile. You see an overview of available created visualizations (published and nonpublished) in your account.

To create a new visualization, click on the Add button on top of the screen.

You are in the visualization's details page. Enter at least a name, scroll down to the field Template. Click on the text field and select a template (f.i. process application landscape), set the publication status to "Public". Click on Save. Remember the visualization id of the visualization (template).

Go to your Atlas page via the Data Dashboard. Click on the Edit button on top of the screen and enter the vizid number in the Visualization ID Reference field. Browse your Atlas to link your Visualization. Click on Save.

You can view this published visualization in the Viewer <u>https://www.dragon1.com/viewer</u> Note: If your template is not linked to an image yet, so uncheck the box Has Image. You can resize your template (A0, A1, A2, etc. with the button at the bottom of your screen).

Later, you will learn how to link your entered data via a model to the selected visualization template.

#### Help Page:

<u>https://www.dragon1.com/help/viewer</u> & <u>https://www.dragon1.com/help/create-visualization</u>

Step-by-Step Guide

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### Step 15 : Enter Data – Concepts, Processes and Applications

#### **Objectives:**

• Create an application in the repository and add data.

#### Actions:

Go to <u>https://www.dragon1.com/collaboration/dashboard</u> and click on the "Applications" tile.

You see an overview of available created applications in your account.

To create a new application, click on the Add button on top of the screen.

Now you are on the application details page. Enter at least a name. Click on Save.

You can see this application via the List View.

Via the Data Dashboard, you have quick and easy access to many different types of data to enter.

For the process application landscape diagram, it is useful to enter a few applications, processes and concepts in the way described above (via Processes tile and Concepts tile in Data Dashboard).

#### Help Page:

<u>https://www.dragon1.com/help/enter-data</u>

### Step 16 & 17: Create a Model with Relationships

#### **Objectives:**

- To create a model with relationships between entered data (such as concepts, processes and applications).
- Understand that a relation is a link between two data objects: like a process that is supported by an application.

#### Actions:

Go to <u>www.dragon1.com/collaboration/models</u>. Click on the Add Model button and add a model. Fill in, at least, a model name and save it.

Go to the details pages of respectively the applications, processes and concepts you have just entered. Click on the Add Relationship button on the concerning details pages. In the Add Relationship Dialog, select your entered model name (via Browse Models) and select another entered data object (f.i. concept, process or application) as the second part of the relationship in the fields Target Class en Target Name. Save the added relationship by clicking on the Add button.

You are building up a model, consisting of related items. If you want to view the model (apart from an atlas or visualization, go to the model details page and click on the View Model button (Models and Relationships, halfway down your screen).

To link the model to the visualization, go to the Visualization details page, click on Edit and select your model (Field: Visualization Details) and click save. Go to the Viewer, you see the data of your model used in the template of the visualization. Click on the Relationship button at the bottom of your screen, to filter the relationships.

#### Help Page:

- <u>https://www.dragon1.com/help/create-model</u>
- <u>https://www.dragon1.com/help/create-relationship</u>



### Step 18 & 19: Setup a Stakeholder and Project

#### **Objectives:**

- Create a stakeholder (or contact) for which you do a project.
- Link a project and stakeholder to the model to show in the process application landscape.

#### Actions:

Go to <u>www.dragon1.com/collaboration/stakeholders</u> (via Data Dashboard). Click on the Add button and add a stakeholder. Fill in the values and save it. You can consider to add the word contact or client in the Type field. Next, go to <u>www.dragon1.com/collaboration/projects</u>. Click on the Add button to create a project. Fill in the values and save it.

Click on a project (List View) and add a task via the Add Task button on the Project details page.

Next, we link the stakeholder and project to your model. Click on the stakeholder details page. Click on Add Relationship and add the stakeholder to a process. Do the same for project. Add a project to an application. Go to the Viewer to see the result in the process application landscape.

#### Note: the data of the collaboration applications are placed in "My Cabinet" of your account

#### Help Page:

- <u>https://www.dragon1.com/help/enter-data</u>
- <u>https://www.dragon1.com/help/create-project</u>

### Step 20: Upload and Publish an Image

#### **Objectives:**

• Learn to upload, publish and share an image, visualization, picture, video or presentation in your channel as part of your Dragon1 Page.

#### Actions:

Switch from beginner mode to advanced mode. You see the Page menu item at the left in the Workplace menu. Click on the Page menu item <a href="https://www.dragon1.com/workplace/manage-publications">www.dragon1.com/workplace/manage-publications</a>

Click on the Upload button at the top right of the screen. You are now on the Upload Content page <u>www.dragon1.com/workplace/uploads</u>. Upload your image and give your image a name.

Click on the image, so you can edit the image <u>https://www.dragon1.com/workplace/edit-publication</u>. When you add text (do not forget to write a text of at least 500 characters to complement your image) and make changes, click the Update button at the top right of your screen.

When your content is ready for your Dragon1 Page and Channel, click on the Publish button to publish your content.

Your Dragon1 Page can be found at <u>www.dragon1.com/user/<your-dragon1-page-name</u>> by clicking on the View Public User Profile button on your User Settings page <u>www.dragon1.com/settings/user</u>

Read the details on how to do this in the help pages below.

#### Help Page:

- <u>https://www.dragon1.com/help/upload-content</u>
- <u>https://www.dragon1.com/help/manage-publications</u>

## Step-by-Step Guide to Learn Dragon1

# Module 4: Explore Visualization Templates

### Module 4: Explore Visualization Templates

#### **Contents:**

- Learning Objectives
- Step 8: Create a cabinet and dossier
- Step 9: Create a folder and visualization
- Step 10: Insert a template and edit the template
- Step 11: Enter data on the visualization
- Step 12: Insert an indicator rule and click through links
- Step 13: Share the visualization and get feedback
- Step 14: Process the feedback comments
- Step 15: Generate a report on updates, changes and workflow
- Example Results I to II

The result of this module is that you have entered data in the repository and have used that data in a template on a visualization canvas. And you have a report of what you have done on Dragon1.

### Module 4: Explore Visualization Templates

#### Learning Objectives:

- In this module you will learn to use visualization templates in a few steps.
- You will first learn the basics. Later, in practice, you will learn and use more aspects and possibilities of the templates, like creating your own.
- Every piece of data you create on Dragon1 is stored in a repository. Your data is logically stored in a folder that is part of dossier and that is part of a cabinet.
- Before you can store data, you first need to create one or more cabinets, dossiers and folders.
- Click on Home to reset the Visual Designer and go back to your starting position.
- If you want to see your recent activity (inserts, changes, updates, views) in the Architecture Repository and Visual Designer go to the business analyzer and click the recent activity report.

### Step 8: Create a Cabinet and Dossier

#### **Objectives:**

Creating a logical storage place in the Architecture Repository for the visualization we are going to make.

#### Actions:

Startup your web browser and login into Dragon1 <u>www.dragon1.com/login</u> and go to <u>www.dragon1.com/architecturerepository</u> or <u>www.dragon1.com/visualdesigner</u>.

Use the menu bar buttons to create a new cabinet and a new dossier. If you click on the buttons a dialog will open. Enter only descriptive names for now and click OK in the dialog box.



Read more details on how to do this on the help pages below.

Help Page:

https://www.dragon1.com/help/architecture-repository/cabinets-dossiers-folders https://www.dragon1.com/help/architecture-repository/setup-dossier-structure

### Step 9: Create a Folder and Visualization

#### **Objectives:**

Creating, naming and placing a visualization in the Architecture Repository.

#### Actions:

Go to <u>www.dragon1.com/architecturerepository</u> or <u>www.dragon1.com/visualdesigner</u>. Use the menu bar buttons to create a folder and insert a visualization. Give them names and click OK in the dialog box.

Tip: if you change the publication status to privileged, you can search for the visualization via <u>www.dragon1.com/search</u> or in the content viewer: <u>www.dragon.com/content</u>

#### Help Page:

<u>https://www.dragon1.com/help/architecture-repository/cabinets-dossiers-folders</u> https://www.dragon1.com/help/architecture-repository/setup-dossier-structure

### Step 10: Insert a Template and Edit the Template

#### **Objectives:**

Select a template for the visualization to save time and be more productive or comply to a standard.

#### Actions:

Go to <u>www.dragon1.com/visualdesigner</u>. Open a cabinet, expand a dossier and select a folder. Select the inserted visualization from the previous step. Now go with your mouse over menu bar button "Insert Template" and choose the template: Dragon1 Architecture View Layout. You now see a template being inserted. Save your visualization. To edit the template: select the shapes, move them around add or delete shapes and use the inspector to lock or unlock the shapes.

#### Help Page:

https://www.dragon1.com/help/using-visualization-template

### Step 11: Enter Data on the Visualization

#### **Objectives:**

Filling the visualization template with your data (shapes and names).

#### Actions:

In this exercise we are creating a static (instead of a dynamic) visualization. We will enter the data (shapes and names) directly in the template. To do that: drag a shape from a shapes panel on the canvas. Next select that shape or another shape and go to the inspector panel on the right and expand the text attributes panel. Here you can enter a text in the name and description field and changes all kinds of other text attributes.

#### Help Page:

https://www.dragon1.com/help/essentials-of-dragon1 https://www.dragon1.com/help/enter-data

### Step 12: Insert an Indicator Rule & Links

#### **Objectives:**

Turning the visualization into a visual report by using colors or sounds to indicate certain values.

#### Actions:

Go to the <u>www.dragon1.com/visualdesigner</u>. Open a cabinet, expand a dossier and select a folder. Use the menu bar to insert an indicator rule (in the archifacts menu). Select the inserted indicator rule. Click the Edit button on the menu bar, provide a descriptive name for the indicator rule, setup the rule event, condition and action.

To insert a click through link, select a shape and in the inspector panel, expand the text attributes panel and enter an URL in the Link-URL field. If you create a second visualization, you can enter the visualization id of this visualization in the Link-URL.

Later on, in practice, you can choose to enter dynamic link-urls like a view template.

#### Help Page:

https://www.dragon1.com/help/visual-designer/create-indicator

https://www.dragon1.com/help/view-rules

https://www.dragon1.com/help/inspector-text-attributes-link-url

https://www.dragon1.com/help/create-links

### Step 13: Share the Visualization and get Feedback

#### **Objectives:**

Make the visualization findable, searchable and viewable.

#### **Actions:**

Go to <u>www.dragon1.com/visualdesigner</u>. Open a cabinet, expand a dossier and select a folder. Now select a visualization in the folder. Click on the share button in the user interface. Fill in the correct information in the share-dialog. By clicking on OK you now share the visualization. The visualization can now be seen in the configured section of a channel page and the visualization can be found and viewed in <u>www.dragon1.com/workplace/search</u> and <u>www.dragon1.com/content</u>

#### Help Page:

https://www.dragon1.com/help/create-visualization

### Step 14: Process the Feedback Comments

#### **Objectives:**

To update a visualization which has been commented by stakeholders

#### Actions:

Go to <u>www.dragon1.com/content</u> and look up the visualization and view the comments made, optionally also make a comment. Go to <u>www.dragon1.com/visualdesigner</u> and open a cabinet, dossier and folder with a commented visualization. Optionally change the visualization as requested by the stakeholder or not and delete the commented or check the comment as processed or rejected.

#### Help Page:

https://www.dragon1.com/help/process-feedback-comments

### Step 15: Generate a Report on Updates

#### **Objectives:**

To generate a management report of the created visualization and the teamwork done (change) on the visualization.

#### Actions:

Go to <u>www.dragon1.com/businessanalyzer</u>. Configure the period in which the visualization was created. Go to the visualization report section. Select the visualization and push the CTRL-P button to print or save the report as pdf.

#### Help Page:

https://www.dragon1.com/help/generate-report

### Example Result I: Cabinet, Dossier and Folders

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Note: Here you see a cabinet, dossier, folder and entities (business functions) created in the Architecture Repository. We need a cabinet, dossier and folders to store content in.

### Example Result II: Visualization with a Template



Note: Here you see a visualization with a visualization template inserted. In edit mode a shape (a visual item) can be connected to data from a view. When set in normal mode, Dragon1 generates a visualization using the data from the repository

#### Step-by-Step Guide

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## Step-by-Step Guide to Learn Dragon1

# Module 5: Explore Business Process Modeling

### Module 5: Explore Business Process Modeling

#### **Contents:**

- Learning Objectives
- Step 1: Collect and enter process data
- Step 2: Connect data into a business process model
- Step 3: Define three views
- Step 4: Create a visualization and insert a template
- Step 5: Link the views to the visualization
- Step 6: Add drill down links and pop dialogs
- Step 7: Generate and share the process visualization
- Example Results I to II

The result of this module is that you have create a business process model diagram and shared it.

### Module 5: Explore Business Process Modeling

#### Learning Objectives:

- In this module you will learn to create a generic business process model in a few steps.
- You will what pieces of data are important parts of a business process model
- You will learn to enter data and create a model
- You will learn to create views and a visualization
- In practice you will add more details than you in this section.
- You will learn to create click-through links to other diagrams, showing for instance details of the tasks you clicked on.
- You can choose to draw a process modeling compliant to BPMN, UML, Flowchart, Dragon1 or ArchiMate or your own approach.

### Step 1: Collect and Enter Process Data

#### **Objectives:**

To create a meaningful process model, you must first collect and enter data in the Architecture Repository and then draw the process model in the Visual Designer.

#### Actions:

Go to <u>www.dragon1.com/architecturerepository</u>. Create or open a cabinet and a dossier and select a folder. Use the menu buttons to insert one or more processes. Now insert all the elements a process consists of: lane, input, output, tasks, gateway/choices, events, relationships (and KPIs and PIs). You may choose to place all the elements of a process in a separate folder.

#### Help Page:

https://www.dragon1.com/help/architecture-repository

https://www.dragon1.com/help/architecture-repository/insert-entity

#### **Objectives:**

Before drawing or generating a process model view, you first need to connect all the entered data together, so it forms a model, in this case a process model.

#### Actions:

Go to <u>www.dragon1.com/visualdesigner</u>. Open the cabinet, dossier and folder that contain the process data. Select a model entity. Now click on "Insert Folder Data on Canvas" in the Edit submenu and select the folder to use. Now all the elements of a process, that were stored in a folder, are placed onto the canvas of process. Next you draw connections between the elements and position them as you like. Now press save. If you press CTRL-P you can either print the process model on paper or save the process model as pdf.

#### Help Page:

https://www.dragon1.com/help/create-model https://www.dragon1.com/help/essentials-of-dragon1

### Step 3: Define Three Views

#### **Objectives:**

To create stakeholder oriented/optimized visualizations of a process model we now are going to create three views: a task view, a management view (KPIs) and time view (throughput).

#### **Actions:**

Go to <u>www.dragon1.com/visualdesigner</u>. Open a cabinet. expand a dossier and select a folder. Insert three views from the menu bar. Select an inserted view and click Edit. Now give it a descriptive name. Setup the view rules as explained on the help pages. Create a time view that only shows the throughput times per task. Create a task view that only shows the task (without choices and through put data) and a management view (that includes all information of the process).

#### Help Page:

https://www.dragon1.com/help/create-simple-view https://www.dragon1.com/help/working-with-views

### Step 4: Create a Visualization and a Template

#### **Objectives:**

We now have data, a model and views (filters on models). The last thing is to link the views to a visualization template and have the process model generated using the (informal) shapes you like, or the stakeholders like to see.

#### Actions:

Go to <u>www.dragon1.com/visualdesigner</u>. Open a cabinet, expand a dossier and select a folder. Insert a visualization. Select the visualization, click Edit in the menubar and give the visualization a descriptive name.

#### Help Page:

https://www.dragon1.com/help/using-visualization-template

### Step 5: Link the Views to the Visualization

#### **Objectives:**

To link the views to visual items that are placed on the visualization.

#### Actions:

Go to <u>www.dragon1.com/visualdesigner</u>. Open a cabinet, expand a dossier and select a folder and a visualization. Next insert a visual item from the Archifact menu on the Visualization Canvas. You can link a visual item to a view and configure which shapes should be used to show the view data. Use the help page below to setup the Visual Item correctly.

#### Help Page:

https://www.dragon1.com/help/visual-items

#### **Objectives:**

Add drill down links (click through) and popup dialogs to the visualization, to make it more interactive and to provide stakeholders with more information as needed.

#### Actions:

Go to <u>www.dragon1.com/visualdesigner</u>. Open a cabinet, expand a dossier and select a folder. Select a visualization. Select a shape on the visualization. Add a description for this shape and an image via the inspector (see help page for details). Save the visualization and switch to normal mode. On mouse over you will see a popup dialog.

To add a click link for a shape place an URL in the URL-link attribute in the Text attributes panel in the inspector. See the help page for details.

Optionally you can add links in the popup dialog.

#### Help Page:

https://www.dragon1.com/help/create-links

https://www.dragon1.com/help/popup-dialog-box

### Step 7: Generate & Share the Visualization

#### **Objectives:**

Generate the visualization and share the visualization with others.

#### Actions:

Go to <u>www.dragon1.com/visualdesigner</u>. Open a cabinet, expand a dossier and select a folder and a visualization. Switch the mode from Edit to Normal mode. Always if you make use of views in a visualization, they will only be interpreted if you switch to normal mode. In the content viewer the normal model is always switched on.

#### **Help Page:**

https://www.dragon1.com/help/create-visualization
# Example Result I: BPMN Business Process Models





#### Note:

These two process models, created on Dragon1, contain elements such as:

- Lanes
- Input
- Output
- Tasks
- Events
- Flows
- Relationships (connections),
- Gateways (choices / business rules)

If you want to create meaningful business process models yourself, you need at least to make use of these elements and collect data for these elements before creating a business process model.

The three reasons to model and document a business process on Dragon1 are:

- 1. To measure, monitor, improve, report and make sure you comply with norms, standards and business rules.
- 2. To communicate the process and motivate employees.
- 3. To make sure all your processes work together, and you make efficient use of resources and can shorten through put (mitigate waiting times and movements).

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# Example Result II: A Process Model in the Visual Designer



Note: Here you see a BPMN compliant business process model created in the Visual Designer. And published in an informal artist impression way in the Viewer.

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# Step-by-Step Guide to Learn Dragon1

# Module 6: Explore Business Blueprinting

# Module 6: Explore Business Blueprinting

### **Contents:**

- Learning Objectives
- Step 1: Collect and enter enterprise data
- Step 2: Create a concepts layer
- Step 3: Create a products and services layer
- Step 4: Create a process and organizations layer
- Step 5: Create a systems and IT infrastructure layer
- Step 6: Create rules, popups and click through links
- Step 7: Generate and share the blueprint and get feedback
- Step 8: Generate and print or mail the report on updates, changes and workflow
- Example Results I to II

The result of this module is that you have created a business blueprint diagram, shared it and have a report on what you have done.

### Learning Objectives:

- In this module you will learn to create a generic business blueprint in a few steps.
- You will learn what the important data entities are for a business blueprint
- You will learn to enter data and create a model
- You will learn to create views and a visualizations
- In practice you will add more details than you will do in this module.
- You will learn to create click-through links to other diagrams, showing for instance details of the item you clicked on.

To create a meaningful business blueprint, it is best to collect and enter data in the Architecture Repository first. And then to model and draw the process model in the Visual Designer.

### Actions:

Go to <u>www.dragon1.com/architecturerepository</u>. Create or open a cabinet, and dossier and select a folder. Use the buttons to insert a model and visualization and name it an enterprise model and business blueprint. Insert all the data entities a blueprint consists of in the folders: see sheet 53.

### Help Page:

https://www.dragon1.com/help/architecture-repository

https://www.dragon1.com/help/architecture-repository/insert-entity

Create a layer with a coherent set of concepts. Create and administer the principles and elements part of the concepts. Create a concepts model and concepts view. Architecture in the Dragon1 method is defined as a total concept. Self Service, Process Orientation and Paperless Office are examples of business concepts in a business architecture of an enterprise structure.

#### Actions:

Go to <u>www.dragon1.com/architecturerepository</u>. Create or open a cabinet, and dossier and select a folder. Use the menu buttons to insert one or more concepts. Provide descriptive names in the New/Edit dialog for the concepts. Insert in the folders the concept principles and the elements the concepts consists of. You may choose to place the principles and all of the elements of the concepts in separate folders per concept.

Insert a concepts model and concepts view in the folder and link all the concepts together into a concepts model. Setup the view to show a part of the model.

#### Help Page:

https://www.dragon1.com/help/insert-concept

https://www.dragon1.com/help/create-layer

https://www.dragon1.com/help/insert-principle

Create a layer with a coherent set of products and services. Create a products model and products view, create a services model and services view.

### Actions:

Go to <u>www.dragon1.com/architecturerepository</u>. Create or open a cabinet, and dossier and select a folder. Use the menu buttons to insert one or more products and services (that are part of the concepts in the previous sheet). Provide descriptive names in the New/Edit dialog for the products and services. You may choose to place the products and services in separate folders per concept.

Insert a products- and services model and products- and services view in the folder and link all the products and services together into a products- and services model. Setup the views to show a part of the models.

Look for details on how to do this all on the help pages.

### Help Page:

https://www.dragon1.com/help/architecture-repository/insert-entity

https://www.dragon1.com/help/create-layer

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Create one layer with a coherent set of processes and/or organizations or create two layers with processes and organizations separated. Create a processes model and processes view and organizations model and organizations view.

#### Actions:

Go to <u>www.dragon1.com/architecturerepository</u>. Create or open a cabinet, and dossier and select a folder. Use the menu buttons to insert one or more processes and organizations (that are part of the concepts in the previous sheet). Provide descriptive names in the New/Edit dialog for the processes and organizations. You may choose to place the processes and organizations in separate folders per concept.

Insert a processes- and organizations model and processes- and organizations view in the folder and link all the processes and organizations together into a processes- and organizations model. Setup the views to show a part of the models

### Help Page:

https://www.dragon1.com/help/architecture-repository/insert-entity

https://www.dragon1.com/help/create-layer

Create a layer with a coherent set of systems or applications and create a layer with IT infrastructure entities. Create a systems- or applications model and systems- or applications view and IT infrastructure model and IT infrastructure view.

#### **Actions:**

Go to <u>www.dragon1.com/architecturerepository</u>. Create or open a cabinet, and dossier and select a folder. Use the menu buttons to insert one or more systems/applications and IT infrastructure entities. Provide descriptive names in the New/Edit dialog for the systems or applications and IT infrastructure entities. You may choose to place the systems / applications and IT infrastructure entities in separate folders per concept.

Insert a systems- and IT infrastructure model and systems- and IT infrastructure view in the folder and link all the systems- and IT infrastructure together into a systems- and IT infrastructure model.

#### Help Page:

https://www.dragon1.com/help/architecture-repository/insert-entity

https://www.dragon1.com/help/create-layer

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Create rules, popups and click through links. A rule can be f.i. changing the color of a shape because of an attribute value. A popup can show detailed info and links to other content. Also you can create direct clicks on a shape so you are forwarded to another visualization.

#### Actions:

Go to <u>www.dragon1.com/visualdesigner</u>. Create or open a cabinet, and dossier and select a folder and select a visualization in that folder. Now insert a rule, a popup and click through link by clicking the corresponding menu button. Provide descriptive names for the rule, popup dialog and click through links and set them up like is explained on the help pages below.

### Help Page:

https://www.dragon1.com/help/working-with-rules

https://www.dragon1.com/help/popup-dialog-box

https://www.dragon1.com/help/create-links

Generate the blueprint visualization and share the blueprint visualization with others and get feedback

### Actions:

Go to <u>www.dragon1.com/visualdesigner</u> (login required). Open a cabinet, expand a dossier and select a folder and a visualization. Note: If you have completed module 3 (Onboarding), you will see all your created entities here.

Switch the mode from Edit to Normal mode. If you make use of views in a visualization, they will only be interpreted is you switch to normal mode.

In the Viewer the normal model is always switched on. Type CTRL P in the Visual Designer or Viewer to print the visualization. Click the share button in the Visual Designer and fill in the detail. Click OK and your visualization is shared. This means that people can look up and view the visualization in the Viewer. And people can leave comments on your visualization in the Viewer.

#### Help Page:

https://www.dragon1.com/help/create-visualization https://www.dragon1.com/help/generate-report

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# Step 8: Generate & Print Report on Updates

### **Objectives:**

Generate and print or mail the report on updates, changes and workflow

#### Actions:

Go to <u>www.dragon1.com/businessanalyzer</u> (login required and Expert mode) and select Content – Visualization in the menu. You can adjust the date period that is used to generate the report.

Print the visualization report by typing CTRL P.

In the Viewer, you can also choose Workflow and Updates to watch the latest updates on a visualization.

Look at the help pages below for detailed instructions on how to do this all.

#### Help Page:

https://www.dragon1.com/help/generate-report

# Example Result I: Business Blueprint



#### Note:

This blueprint contains elements such as:

- Identity
- Mission
- Vision
- Ambition
- Stakeholders
- Objectives
- Layers
- Products
- Services
- Functions
- Processes
- Organizations
- Information objects
- Domains
- Applications
- Clients
- Servers
- Networks
- Projects
- Deliverables
- Milestones

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# Example Result II: Blueprint in the Visual Designer



Note: Here you see a generated layered blueprint model created in the Visual Designer.

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Next Steps

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# Benefits for Users of Dragon1

Dragon1 is used amongst:

• Business Analysts, Business Process Designers, Enterprise Architects, IT Managers, Information Analysts, Information Architects, IT Architects, IT System Designer, Management Consultants and Projects Managers.

Dragon1 as SaaS platform for Visual Enterprise Architecture has many benefits, like:

- Increasing productivity and collaboration because of a cloud solution
- Increasing quality of data, because of working with a repository
- Making complex things easy to understand by visualizing

The visualizations you create also have many benefits:

- Making better and faster decisions
- Innovation and start using new trends, technologies and concepts quicker
- Reducing IT costs and integrating and aligning processes and systems
- Increasing working with services and building a fluid enterprise 4.0
- To survive the digital revolution

# Core Benefits of Using Dragon1

The main reasons people have for working with Dragon1 are:

- 1. Support in all your work and tasks as business professional, analyst, developer, consultant or architect.
- 2. Any business professional is able to create basic landscapes, blueprints, roadmaps without being or consulting an enterprise architect.
- 3. Easy of use and personalization because of a great user interface
- 4. Increase of productivity because of working with templates and creating your own
- 5. Collaborating easily because of working online and cloud based
- 6. Involving stakeholders because of publishing content online
- 7. To reuse data and visualization because of importing content from other tools and files
- 8. Increase quality of data because working with a repository
- 9. Creating effective and interactive architecture visualization because the underlying open method for enterprise architecture

- 10. Supporting decision making with visual products created on Dragon1
- 11. Creating reports with graph and tables and creating custom made reports and templates Being able to create any meta model or model and apply any business rule on it you like. Building a network of peers
- 12. Online digital workplace with blogging, document creation and blogging features
- 13. Presenting and promoting yourself online in a unique way
- 14. Finding a new job, project or contract
- 15. Manage all your clients, projects and contacts online and in the cloud
- 16. High scalability because of cloud based
- 17. Quality Help Systems with training videos
- 18. Supports standards like TOGAF, ArchiMate, UML, BPMN, Flowchart, COBIT and many others

#### Step-by-Step Guide

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# Core Visualizations created on Dragon1

Dragon1 is mainly used for creating, sharing, maintaining and using strategic and effective visualizations. The core visualizations created are:

- 1. Activity Models
- 2. Application Landscapes
- 3. Business Blueprints
- 4. Business Capability Studies
- 5. Business Infographics
- 6. Business Models
- 7. Business Process Models
- 8. Customer Journey Maps
- 9. Digital Transformation Roadmaps
- 10.IT Infrastructure Landscapes
- Kanban BOARD / SCRUM BOARD
  Mind Maps
  Stakeholder Onion Diagram
  Strategy Maps
  Strategy Maps
  Project Landscape Maps
  Software System Designs
  User Story Maps
  Value Chain Maps
  Vision Roadmaps
- 20. Balanced Score Cards

- 21. ArchiMate Viewpoints
  - 22. BPMN models
- 23. Business Model Canvas
- 24. COBIT Score Cards
- 25. Prezi's
- 26. TOGAF models such as Solution Concepts Diagrams
- 27. UML Diagrams, like Use Case Diagrams
- 28. Dragon1 Diagrams like Enterprise Architecture Framework Diagrams and Principle Details Diagrams

# Subscribe

- We hope you have enjoyed learning and using Dragon1. If you have done all the steps you will have created at least 4 visualizations and published them on your user channel.
- Is creating and using these kind of visualizations of added value to you or your organization, such as decision support? Then please contact <u>sales@dragon1.com</u> to discuss your needs, subscriptions and training options.

# Feedback

- Do you miss certain core features in this guide, or do you have suggestions for us to improve Dragon1? Please let us know so we can learn from your experience.
- Please contact us via <u>servicedesk@dragon1.com</u>

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